



## MALAWI COLLEGE OF HEALTH SCIENCES

### VACANCY

Malawi College of Health Sciences is a Parastatal Organization with its Central Office in Lilongwe and Campuses in Blantyre, Zomba and Lilongwe. The College is primarily engaged in the training of health workers.

Applications are invited from suitably qualified and experienced persons to fill the following vacant positions tenable at Malawi College of Health Sciences.

#### 1. LECTURER IN ADULT HEALTH NURSING M6 - Lilongwe Campus

##### Scope of work

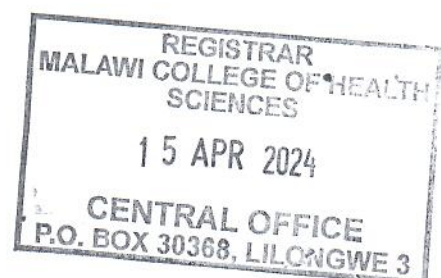
To train students at Diploma and Degree Levels

##### Duties

- a) Classroom teaching.
- b) Teaching and supervising students during practical attachments and clinical work.
- c) Setting, administering and marking examinations.
- d) Preparing duty rosters and time tables.
- e) Participating in curriculum development and review.
- f) Preparing course outlines.
- g) Counseling students on both academic and disciplinary matters according to College rules and regulations.
- h) Attending departmental and academic meetings.
- i) Writing academic reports.
- j) Identifying clinical sites for students' practicals.
- k) Initiating and participating in research activities.

##### Abilities, Attributes and Skills

- Must be able to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Must have good communication skills



### **Minimum qualifications and experience**

- Masters Degree in Adult Health Nursing.
- 3 years work experience in the clinical environment

## **2. LECTURER IN BASIC SCIENCES M6 - MATHEMATICS AND STATISTICS (Lilongwe Campus)**

### **Scope of work**

To train students at Diploma and Degree Levels

### **Duties**

- l) Classroom teaching.
- m) Setting, administering and marking examinations.
- n) Preparing duty rosters and time tables.
- o) Participating in curriculum development and review.
- p) Preparing course outlines.
- q) Counseling students on both academic and disciplinary matters according to College rules and regulations.
- r) Attending departmental and academic meetings.
- s) Writing academic reports.
- t) Initiating and participating in research activities.

### **Abilities, Attributes and Skills**

- Must be able to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Must have good communication skills

### **Minimum qualifications and experience**

- Masters of Science in Mathematics and Biostatistics
- 3 years teaching experience

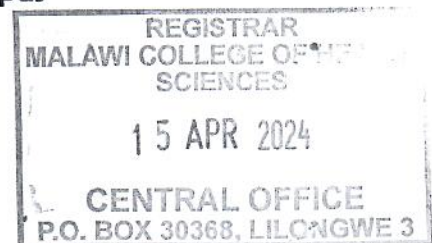
## **3. LECTURER IN OPHTHALMOLOGY M6 - Lilongwe Campus**

### **Scope of work**

To train students at Diploma and Degree Levels

### **Duties**

- a) Classroom teaching.
- b) Teaching and supervising students during practical attachments and clinical work.
- c) Setting, administering and marking examinations.
- d) Preparing duty rosters and time tables.
- e) Participating in curriculum development and review.
- f) Preparing course outlines.



- g) Counseling students on both academic and disciplinary matters according to college rules and regulations.
- h) Attending departmental and academic meetings.
- i) Writing academic reports.
- j) Identifying clinical sites for students' practicals.
- k) Initiating and participating in research activities.

### **Abilities, Attributes and Skills**

- Ability to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Good communication skills

### **Qualifications and Experience**

Masters or Bachelor's Degree in Ophthalmology  
2 years' experience in relevant field

## **4. LECTURER IN RADIOGRAPHY M6 - Lilongwe Campus**

### **Scope of work**

To train students at Diploma and Degree Levels

### **Duties**

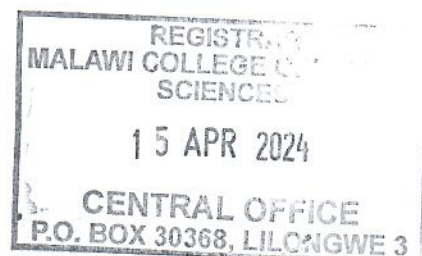
- a) Classroom teaching.
- b) Identifying clinical sites for student's practicals.
- c) Teaching and supervising students during practical attachments and clinical work.
- d) Setting, administering and marking examinations.
- e) Preparing duty rosters and time tables.
- f) Participating in curriculum development and review.
- g) Preparing course outlines.
- h) Counseling students on both academic and disciplinary matters according to college rules and regulations.
- i) Attending departmental and academic meetings.
- j) Writing academic reports.
- k) Initiating and participating in research activities.

### **Abilities, Attributes and Skills**

- Ability to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Good communication skills

### **Qualifications and Experience**

Masters or Bachelor's degree in Radiography plus a minimum of a Diploma in Ultrasound.



## 5. LECTURER IN PHARMACY M6 – Lilongwe Campus

### 1. Purpose of the job

To train students at Certificate, Diploma and Degree Levels

### 2. Key Duties and Responsibilities

- a) Teaching students in class, skills laboratory and clinical area.
- b) Carrying out formative and summative assessments
- c) Participating in the development of academic and administrative tools.
- d) Counseling students on academic matters.
- e) Attending departmental and academic meetings.
- f) Conducting research and consultancies

### Abilities, Attributes and Skills

- Must be able to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Must have good communication skills

### 3. Minimum qualifications and Experience

- Degree in Pharmacy.
- 3 years work experience in the clinical environment

## 6. CLINICAL INSTRUCTOR M6 – Blantyre Campus

### 1. Purpose of the Job

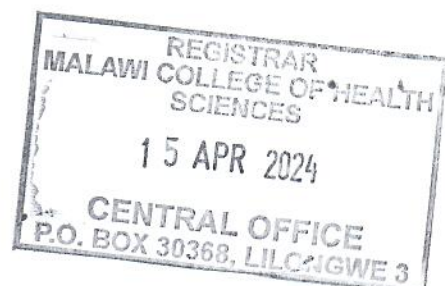
To train students at Certificate, Diploma and Degree levels.

### 2. Key Duties and Responsibilities

- a. Teaching students in class, skills laboratory and clinical area.
- b. Carrying out formative and summative assessments
- c. Participating in the development of academic and administrative tools.
- d. Counseling students on academic matters.
- e. Attending departmental and academic meetings.

### Abilities, Attributes and Skills

- Ability to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Good communication skills



### 3. Minimum qualifications and experience

- Degree in relevant field.
- 3 years clinical experience

## 7. SECURITY OFFICER (M8) - Zomba Campus

### Scope of work

To safeguard and protect College and staff property, student's property and lives of staff and students.

### Qualifications, Experiences and Competencies

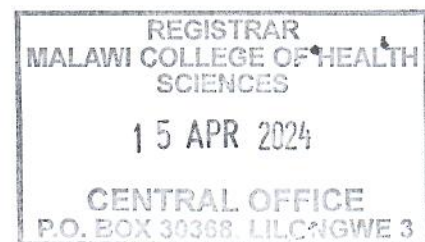
- Malawi School Certificate of Education (MSCE)
- 5 years work experience in security section

### Main Responsibilities and Duties

- Supervising security staff under his charge and from outsourced companies
- Preparing duty rosters and work records
- Conducting drills and daily briefing of security personnel
- Orientating new security staff
- Escorting Accounts staff to and from banks
- Sorting out minor grievances among security personnel
- Enforcing smartness and discipline among security personnel
- Carrying out performance appraisals on security staff.
- Carrying out snap checks during day and at night

### Abilities, Attributes and Skills

- Ability to work with minimum supervision
- Must be of high integrity and trustworthy
- Must be able to pay attention to detail
- Must have good communication skills



### Mode of Application

Those who meet the above requirements should forward their applications with detailed Curriculum Vitae, copies of their certificates and names of three (3) traceable referees to the following email: [recruitment@mchs.mw](mailto:recruitment@mchs.mw) or post/deliver to reach the addressee on or before 4<sup>th</sup> May 2024.

**The College Registrar**  
**Malawi College of Health Sciences**  
**P.O. Box 30368**  
**Lilongwe 3**

Only individuals who meet the above requirements will be acknowledged.



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1. LECTURER IN ADULT HEALTH NURSING M6 - Lilongwe Campus
2. LECTURER IN IN MATHEMATICS AND STATISTICS M6 - Lilongwe Campus
3. LECTURER IN OPHTHALMOLOGY M6 - Lilongwe Campus
4. LECTUER IN RADIOGRAPHY M6 – Lilongwe Campus
5. LECTURER IN PHARMACY M6 - Lilongwe Campus
6. CLINICAL INSTRUCTOR M6 - Blantyre Campus
7. SECURITY OFFICER M8 – Zomba Campus

Interested applicants can obtain more information on required qualifications, experience and competences from our website: [www.mchs.mw](http://www.mchs.mw)

#### **Mode of Application**

Malawi College of Health Sciences is an equal employment employer and women who meet the requirements are encouraged to apply. Interested persons who meet the requirements should forward their applications with detailed Curriculum Vitae, copies of their original certificates and names of three (3) traceable referees to the following email: [recruitment@mchs.mw](mailto:recruitment@mchs.mw) or post/deliver to reach the addressee on or before 4<sup>th</sup> May 2024.

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